

**Instructions No. (10) of 2004**  
**Service Charges Instructions and the Amendments Thereof \***  
**Issued by the Board of Directors of the Insurance Commission**  
**pursuant to the provisions of Paragraph (B) of Article (19) of the**  
**Insurance Regulatory Act No. (33) of 1999 and the Amendments Thereof**

**Article (1):**

These Instructions shall be known as the (Service Charges Instructions for the year 2004) and shall come into force as of the date of its endorsement by the Board of Directors of the Insurance Commission. These Instructions shall be published in the Official Gazette.

**Article (2):**

The words and phrases mentioned in these Instructions shall have the meanings ascribed thereto under the Insurance Regulatory Act in force and the related Instructions, unless otherwise indicated by context.

**Article (3):**

The Commission shall collect service charges for each of the following:-

- A- Ten Dinars for the issuance of any certificate by the Commission.
- B- Ten Dinars for the certification of any document by the Commission.

**Article (4):\*\***

A- The Commission shall collect for examining the licensing application of the mentioned hereunder the following fees:-

- 1- Two Hundred Dinars for the Broker, Reinsurance Broker, Actuary, Consultant or the Loss Adjuster.
- 2- One Hundred Dinars for the Agent.
- 3- Fifty Dinars for the Surveyor.
- 4- Five Hundred Dinars for the Company Administrating the Expenses and Medical Insurance Services.

B- Upon the approval of the application for licensing any of the above mentioned in paragraph (A) of this Article, the amount paid shall be considered as part of their licensing fees stipulated in the Insurance Business Fees Regulations in force.

**Article (5):\*\*\***

The Commission shall collect fifty Dinars for the renewal of the license of the Broker, Reinsurance Broker, Actuary, Consultant, Loss Adjuster, or the Company Administrating the Expenses and Medical Insurance Services, and twenty-five Dinars for the renewal of the license of the Agent and the Surveyor.

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\* These Instructions were published in the Official Gazette volume (4689) dated 30/12/2004 page (5852), and have been amended according to Instructions No. (10) of 2005 Instructions Amending the Service Charges Instructions No. (10) of 2004 published in the Official Gazette volume (4726) dated 1/11/2005 page (4594).

\*\* This Article has been amended according to Article (2) of the Instructions amending the Service Charges Instructions of 2005.

\*\*\* This Article has been amended according to Article (3) of the Instructions amending the Service Charges Instructions of 2005.

**Article (6):**

The Commission shall collect from any of the mentioned in paragraph (A) of Article (4) of these Instructions, to whom it provides any of the services stipulated in this Article, the following service charges:-

- A- Twenty-five Dinars for examining the application for the accreditation of the key employees in charge of the business of the juridical person or examining a new application for appointing the general manager of the juridical person or any of the employees in charge of management.
- B- Twenty-five Dinars for re-applying for any exam or assessment the Commission shall conduct.
- C- Twenty Dinars for examining the application for the addition of any of the classes of insurance business to the license.
- D- Twenty Dinars for re-registering in the records of the Commission.

**Article (7):**

The Director General shall issue the Decisions necessary for implementing the provisions of these Instructions.

**Article (8):**

The Service Charges Instructions No. (2) of 2000 shall be repealed.

**Board of Directors of the Insurance Commission**